

**To:** Dygowski, Laurel[Dygowski.Laurel@epa.gov]  
**Cc:** Laumann, Sara[Laumann.Sara@epa.gov]  
**From:** Odendahl, Steve  
**Sent:** Wed 8/21/2013 8:39:10 PM  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?

I've already signed up for MAX. Please don't tell the Regional ISO! J

**Steve Odendahl**

Associate Regional Counsel

US EPA Region 8

1595 Wynkoop St., 8RC

Denver, CO 80202

[odendahl.steve@epa.gov](mailto:odendahl.steve@epa.gov)

(303) 312-6219 -- voice

(303) 312-6859 -- fax

**From:** Hearn, Liza  
**Sent:** Wednesday, August 21, 2013 2:36 PM  
**To:** Blackmond, Victoria; Dygowski, Laurel  
**Cc:** Mallon, Tim; Haskins, Antonio; Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Laumann, Sara  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?

There is training available for Skydrive and so that remains my recommendation. If you check the Intranet page, Skydrive is one of the Banners of the week! As an alternative, I could recommend an Notes Quickr site. I can no approve the use of a system that we know nothing about. If you want to use this other system, the Regional ISO will need to review and approve the use of it.

Liza

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Liza Hearn  
Associate Division Director  
Enterprise Desktop Solutions Division

OTOP, OEI

EPA West 6312TT  
Office: 202-566-0759  
Cell: 202-236-0759

**From:** Blackmond, Victoria  
**Sent:** Wednesday, August 21, 2013 3:11 PM  
**To:** Hearn, Liza; Dygowski, Laurel  
**Cc:** Mallon, Tim; Haskins, Antonio; Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Laumann, Sara  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?  
**Importance:** High

Laurel,

Any objections would have to come from OEI. I have added OTOP's SkyDrive POC to this email.

Liza,

Please REPLY TO ALL with your response by 8/22/13.

Thank you,

Vicky Blackmond

OGC RMO IT Team

**I have migrated to MyWorkplace as of 2/5/13. If you have attachments exceeding 25 MB, please contact me first via email to discuss arrangements for sharing the files.**

**From:** Dygowski, Laurel  
**Sent:** Wednesday, August 21, 2013 3:00 PM  
**To:** Blackmond, Victoria; Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Laumann, Sara  
**Cc:** Mallon, Tim; Haskins, Antonio; Hutt, Judy; Person, Linda; Williams, Deborah  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?

Hi all –

I have tried using Skydrive for the last two days and there are things in there that do not work/are corrupt at this point. Our R8 IT folks do not even have the knowledge to support it. We plan on moving forward with using MAX for sharing the document unless anyone has objections. We need a **response by COB 8/22.**

**From:** Blackmond, Victoria  
**Sent:** Tuesday, August 20, 2013 7:08 AM  
**To:** Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Dygowski, Laurel; Laumann, Sara  
**Cc:** Mallon, Tim; Haskins, Antonio; Hutt, Judy; Person, Linda; Williams, Deborah  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?

All,

Here is a solution (cut & pasted below inside quotes from a separate email) from OEI's Office of Technology Operations and Planning (OTOP is the "techie group"):

"Vicky

You could use Skydrive to share the document.

Liza

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Liza Hearn  
Associate Division Director  
Enterprise Desktop Solutions Division

OTOP, OEI

EPA West 6312TT  
Office: 202-566-0759  
Cell: 202-236-0759

**From:** Blackmond, Victoria  
**Sent:** Tuesday, August 20, 2013 8:14 AM  
**To:** Holderman, Todd; Darlington, Lin; Weekes, Nicholas; Hearn, Liza  
**Subject:** FW: Cloud site for drafting FR notices (response requested by 8/19)?  
**Importance:** High

Good morning,

After I sent this to OIC, I realized that perhaps you all may have a better answer for our attorneys. Please advise either way."

To find out more information about SkyDrive, follow this link:  
<http://workplace.epa.gov/collaboration.html>.

Hope this helps,

Vicky Blackmond

OGC RMO IT Team

**I have migrated to MyWorkplace as of 2/5/13. If you have attachments exceeding 25 MB, please contact me first via email to discuss arrangements for sharing the files.**

**From:** Blackmond, Victoria  
**Sent:** Tuesday, August 20, 2013 8:09 AM  
**To:** Williams, Deborah  
**Cc:** Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Mallon, Tim; Haskins, Antonio; Dygowski, Laurel; Laumann, Sara; Hutt, Judy; Person, Linda  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?  
**Importance:** High

Good morning Deborah,

See msg. string below. I am not sure if this question is in your lane. If not, please point us in the right direction.

Thank you,

Vicky Blackmond

ISO/Deputy IMO/LPO

OGC Webmaster

EZ Tech Liaison

Office of General Counsel

Resource Management Office - IT Team

202.564.1389

**I have migrated to MyWorkplace as of 2/5/13. If you have attachments exceeding 25 MB, please contact me**

first via email to discuss arrangements for sharing the files.

**From:** Laumann, Sara  
**Sent:** Friday, August 16, 2013 11:54 AM  
**To:** Blackmond, Victoria; Hutt, Judy; Person, Linda  
**Cc:** Odendahl, Steve; Marks, Matthew; Schneeberg, Sara; Mallon, Tim; Haskins, Antonio; Dygowski, Laurel  
**Subject:** RE: Cloud site for drafting FR notices (response requested by 8/19)?

Thanks all

Here is our question: we are developing a final Federal Register rulemaking. There are several offices within EPA that will be collaborating and reviewing/editing the 150+ document. It appears OMB's MAX is capable of accommodating this work. What we need to know, is whether MAX is approved by EPA for such use, and has EPA determined it has the necessary security to be used for rulemaking documents.

I am looping the lead client (Laurel Dygowski) into this email.

We need to get some type of system set up early next week to support these efforts, as we have a court deadline to meet for the Federal Register notice.

Let us know if you need any more details from us to answer this question.

Thank you,

**Sara L. Laumann**

**Associate Regional Counsel**

**USEPA Region 8 - Office of Regional Counsel**

**1595 Wynkoop Street**

**Denver, CO 80202**

**P: 303-312-6443**

**F: 303-312-6859**

**From:** Blackmond, Victoria

**Sent:** Thursday, August 15, 2013 2:23 PM

**To:** Hutt, Judy; Person, Linda

**Cc:** Odendahl, Steve; Marks, Matthew; Laumann, Sara; Schneeberg, Sara; Mallon, Tim; Haskins, Antonio

**Subject:** RE: Cloud site for drafting FR notices?

Hello ladies,

Please see message string below and respond to all with your comments.

Thank you,

Vicky Blackmond

ISO/Deputy IMO/LPO

OGC Webmaster

EZ Tech Liaison

Office of General Counsel

Resource Management Office - IT Team

202.564.1389

I have migrated to MyWorkplace as of 2/5/13. If you have attachments exceeding 25 MB, please contact me first via email to discuss arrangements for sharing the files.

**From:** Mallon, Tim  
**Sent:** Monday, August 12, 2013 9:05 AM  
**To:** Blackmond, Victoria  
**Cc:** Odendahl, Steve; Marks, Matthew; Laumann, Sara; Schneeberg, Sara  
**Subject:** RE: Cloud site for drafting FR notices?

Hi Vicky – Can you please check this through OEI.

Matt: please let me know if I am wrong, but I believe FR notice information is not considered agency sensitive information, and the only non-public information which you would store on the MAX portal is intermediate drafts of the FR notice. - Tim

**From:** Marks, Matthew  
**Sent:** Monday, August 12, 2013 8:49 AM  
**To:** Laumann, Sara; Schneeberg, Sara  
**Cc:** Odendahl, Steve; Mallon, Tim  
**Subject:** RE: Cloud site for drafting FR notices?

Sara L.,

At a glance, this site looks like it would be an appropriate tool for shared drafting of the FR notice, as it is sponsored by OMB and intended for federal employees and contractors only. I am forwarding this to OGC's technical expert, Tim Mallon, to see if he has any opinion on this or knows where in OEI I should direct an inquiry.

Matt

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Matthew C. Marks

U.S. Environmental Protection Agency

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E: [marks.matthew@epa.gov](mailto:marks.matthew@epa.gov)

**From:** Laumann, Sara

**Sent:** Thursday, August 08, 2013 5:12 PM

**To:** Marks, Matthew; Schneeberg, Sara

**Cc:** Odendahl, Steve

**Subject:** Cloud site for drafting FR notices?

Matt and Sara

Our clients are looking for a way to share drafting of the forthcoming FR notice for WY RH, which will be a large notice, involve several offices and needs to be drafted in a very short timeline.

Apparently some in the region are using the following site for shared drafting, any ideas on whether this is secure/authorized for SIP FR notice drafting?

Here's the link to the MAX portal.

<https://max.omb.gov/maxportal/>

We did look into the shared portal on Outlook and apparently is not yet fully functional. We also considered the Quicker site on Lotus Notes, which we have found challenging to use. A shared network drive, which we have set up in the past to share with you all, doesn't allow for offsite collaboration. Any other ideas welcome.

Thanks,

**Sara L. Laumann**

**Associate Regional Counsel**

**USEPA Region 8 - Office of Regional Counsel**

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